

Clacton Archers

Rules of Constitution

(As amended at the extraordinary general meeting – February 8th 2016 and at the AGM 25.04.17)

1. **NAME:** The club shall be called "Clacton Archers"
2. **OBJECT:** The practice and promotion of archery in Clacton-on-Sea and the surrounding district.
3. **ADDRESS:** Care of the acting Secretary.
4. **AFFILIATION** The club shall be affiliated to:
Archery G.B
Southern Counties Archery Society
Essex County Archery Society
5. **MEMBERSHIP AND SUBSCRIPTION**
All members shall pay an annual subscription at rates to be determined from time to time at a General Meeting. The current rates of subscription are defined in Appendix "A" of these rules. Club subscriptions are due on 1st April each year. Archery GB subscriptions are also collected annually by 1st October. The Treasurer shall give written notice to any member whose Archery GB subscription is unpaid on by 1st October, and if this remains unpaid by 30th October the committee will be informed so that they can consider the future of that member's (and club) membership, which may lapse.
6. **ADMISSION OF MEMBERS**
Visitors (who must be affiliated to Archery GB) for a maximum payment of the visitor's fee as defined in Appendix "A". Prospective new members may shoot on payment of the fee as defined in Appendix "A". The committee reserves the right to turn down application for membership. First time archers must have completed 12 hours of a beginners introductory course. Juniors (archers under 18 years of age) shall be encouraged to join the club, but membership shall be conditional on the appraisal and subsequent express approval by a Club Coach. The Coach's decision will be final. The Junior must however, be supervised at ALL times, by a responsible adult, who need not necessarily be a club member. A social member is not entitled to shoot.
7. **EXPULSION**
The committee may expel or suspend from the privileges of membership for such a period of time as they may decide any member who is in the opinion of the committee has acted in a manner detrimental to the interest of the club and/or sport of archery.
8. **SAFETY**
The club will only allow dogs to be present at an outdoor shoot if they are kept on a lead at all times, but they are strictly not to be permitted beyond the shooting line under any conditions. Dogs are not allowed at an indoor shoot at any time.
9. **MANAGEMENT**
The Officers of the club shall be elected at the Annual General Meeting and consist of a Chairman, Vice Chairman, Secretary, Treasurer, Records Officer, Tournament Manager, Junior Representative, Child Protection Officer and two or more Committee Members, they shall serve for twelve months. The committee may vary in proportion to Club Membership and the Committee shall have the power to co-opt.
10. **GENERAL MEETING**
A General Meeting shall be held annually, with at least twenty-one days notice being given in writing to all members. The meeting shall elect the Officers and Committee members, nominations for who shall be submitted in writing to the Secretary at least one week before the meeting. Nominations can be accepted from the floor. The meeting shall have power to amend the Club's Rules and Constitution; any proposed alterations to be notified to the Secretary twenty-one days before the meeting. The Committee may, or at the written request of at least one quarter of the membership call an Extraordinary General Meeting. Not less than seven days' notice of such a meeting shall be given to each member with notice of any proposition it is intended to move
11. **PROPERTIES**
Club properties shall be vested in the hands of the Chairman, Secretary and Treasurer as Trustees during the term of their office.

12. **ACCOUNTS**
The Treasurer shall submit in writing to the club members at the Annual General Meeting, an account of the club's income and expenditure. The Honorary Auditor who shall be appointed at the Annual General Meeting shall audit this account and the books of the club. If it is not possible for the Treasurer to submit details as above to the membership due to insufficient time being allowed between the end of the financial year and the date of the Annual General Meeting for each member attending, copies to be forwarded to members not attending with copies of the minutes thereafter by the Secretary.
13. **TARGET MEETINGS**
Target meetings shall be held in accordance with the rules of the Archery GB. All outdoor target meetings will be run by a Field Captain. All members of the Committee and members of the club will be invited to take a turn in running the field.
14. **PRIZE, TROPHY, HANDICAP AND OTHER MEETINGS**
These may be held during the season and entry fees to be charged. Trophies won will be held for one year and must be returned to the Secretary not later than fourteen days before the next trophy meeting for which they are awarded.
15. **REGISTRATION OF CLUB COLOURS**
In accordance with the guidelines of Archery GB the Club may register colours to be reviewed and agreed at the AGM.
16. **SUGGESTIONS OF COMPLAINTS**
These must be submitted in writing to the Secretary, who shall submit them at the next meeting of the Committee whose decision shall be final.

APPENDIX 'A'

Subscription Fees 01st April – 31st March

Adults (18 years and over) £150 annually or £12.50 per month by bank transfer.

Juniors (under 18 years) £60 annually or £5 per month by bank transfer.

Visitors (GNAS affiliated) £5 per shoot payable at the beginning of a shoot to a Committee Member, if the Treasurer is not available.